

Partnership Evaluation Template (Full)

1. Council's Role and Contribution to Partnership

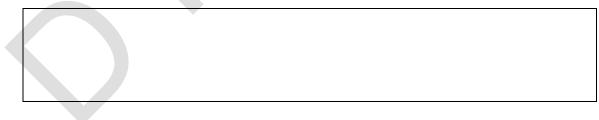
1.1 Name of Partnership and Sector (e.g. Public, Private, Community and Voluntary)

- 1.2 Role of the Council:
 - a) Lead Partner
 - b) Contributory Partner
 - c) Other
- 1.3 Representatives
 - a) No. of Councillors Combined annual commitment days
 - b) No. of Officers (please provide detail against individual officers below):

Job Title Estimated pr time committ	

Other Resources Contributed		
a) Financial £		
b) Assets (please list)		
Aims of the Partnership		
Is the Partnership statutor	y?	YES 🗆 NO 🗆
You may select more than	one of the following or	
		Further Details
a) To recommend Policy YES		
b) To Deliver Services YES 🖬 NO		
c) To Provide Advice/Faci Information Sharing YES I NO		
	 a) Financial £ b) Assets (please list) Aims of the Partnership Is the Partnership statutory What will be the main function You may select more than please provide further detain a) To recommend Policy YES □ NO b) To Deliver Services YES □ NO c) To Provide Advice/Facilinformation Sharing 	 a) Financial £ b) Assets (please list) Aims of the Partnership Is the Partnership statutory? What will be the main functions of the proposed F You may select more than one of the following of please provide further details: a) To recommend Policy YES I NO I b) To Deliver Services YES NO I c) To Provide Advice/Facilitate Information Sharing

2.3 What are the long term aims that the Partnership wants to achieve?



2.4 How has the need for the Partnership been identified? What examples of consultation with the community/service users in identifying this need can you offer?

2.5 Has there been an investigation of whether the formation of the Partnership will duplicate work of existing partnerships or bodies?

2.6 What is the benefit to the community and/or to partner agencies of this work being undertaken by the Partnership, e.g. reduced cost/increased usage/coverage etc.?

2.7 How does/will the Partnership communicate with all parts of the community and other partners in order to ensure that work does not happen in isolation?



3. Contribution of Partnership to Council's Corporate Aims. Please indicate to which of the Council's six Corporate Aims the Partnership contributes (tick all that apply).

Community Safety	
Regeneration	
Customer Focused Services	
Environment	
Social Inclusion	
Strategic Organisational Development	

4. Risk Assessment of Council Involvement

4.1 Has the Authority undertaken a Risk Assessment in respect of its membership/involvement of this Partnership?

-		
Туре	Examples	Level of Risk
		(High, Medium,
		Low)
Strategic	- Strategic direction changed by other	
	partners	
	- Key partners leave causing non	
	achievement of objectives	
	- Conflict with Council's objectives/aims	
Performance	- Partners fail to deliver	
	- Insufficient staffing resource to deliver	
	aims	
	- Seconded staff may not share	
	commitment of partner organisations	
Reputation	- Actions of partners damage the	
	Council's reputation by 'association'	
	- Compact protocols not adhered to	
Financial	- Insufficient funding from Partnership	
	- Actual costs exceed estimated costs	
	- Insufficient controls to prevent	
	fraudulent activity of partners/individuals	
	- Inability of Partnership to access	
contingency funds		
- Failure to recover money owed to the		
	Partnership	
	- VAT implications	
	- Procurement protocols not adhered to	
Legal/Insurance	- Partners their statutory duties	
Logali modranoo	- A legal claim against the partnership	
	- Inadequate insurance cover of	
	insurable risks	
	- Liability of partners or individual	
	members not clarified	
	- Sharing of information between	
	partners breaches confidentiality/data	
	protection legislation	
Other	- Non-adherence to Council policies and	
	procedures (record retention, data	
	quality)	
	quaiity <i>)</i>	

If yes, please indicate levels and nature of risk assessed:-

4.2 Is the Partnership listed on the Council's Corporate Risk Register?

YES 🗆 🛛 NO 🗖

- 4.3 What additional measures can be taken to reduce those risks identified as 'High'?
- 4.4 Do existing processes and any additional measures proposed above, appropriately manage the risk of the Council's membership/involvement of the Partnership. If not, how can this be achieved?

5. Funding

5.1 How is the Partnership funded?

Source	Amount of	Amount of	Amount as % of	In-kind
	Funding	Funding	total funding	Contribution
	Already	Proposed	5	
	Agreed	riopooda		
	Ayreeu			
District/Borough				
Council				
County Council				
National				
Government				
e.g.				
Neighbourhood	· ·			
Renewal				
Funding				
Lottery				
Charity				
Other				

Comments			

5.2 How is the work of the Partnership staffed?

5.3

6.

Number of Partnership staff Permanent Temporary Voluntary	
Number of staff of member bodies work Partnership	ing on
Will the Partnership act as a 'sign post' organisations to access other available	·
YES 🗆 NO 🗆	
If so, please give examples below	
Accountability and Transparency	

6.1 To which authorities/organisations will the Partnership be accountable? (Please give details)



6.2 How does/will the Partnership communicate with members of the Partnership?

a)	Regular, time-tabled meetings with agendas	
b)	Prompt informative minutes	
c)	E-mail	
d)	Newsletters	
e)	Other (please give details below)	

6.3 How does/will the Partnership ensure the wider community is aware of its work?

a)	Well publicised public meetings	
b)	Agendas and minutes made readily available	
c)	Use of local media to promote the work of the partnership and invite contributions from the general public	
d)	Newsletters	
e)	Other (please give details below)	

7. Learning and Sharing

7.1 How does/will the Partnership learn from examples of best practice from other organisations?



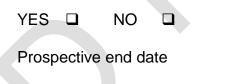
7.2 How does/will the Partnership share experience/expertise, both within and outside the Partnership?

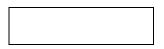
8. Evaluation and Monitoring

- 8.1 How often does/will the Partnership evaluate/review its aims and objectives?
- 8.2 Does/will the Partnership monitor its performance against:
 - a) Clear milestones: YES 🛛 NO b) Stated outcomes: YES 🛛 NO c) Target dates: YES 🛛 NO d) Benchmark/Performance YES NO Indicators:

If so, what are they:

- 8.3 Has consideration been given to the lifetime of the Partnership?





9. Contact Details

Name of Partnership

	Name:	
	Position:	
	Address:	
	Tel.:	
	E-mail:	
Date:		

Contact details of person completing questionnaire